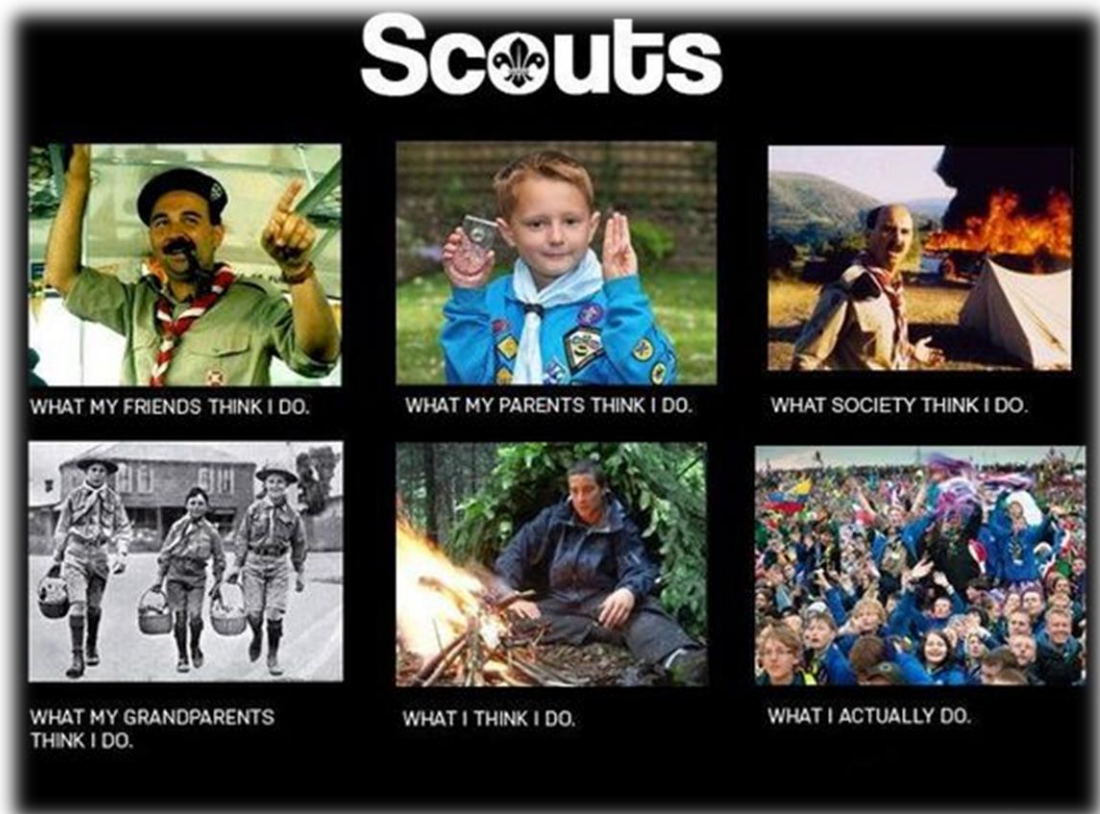




Staplehurst Scout Group

Annual General Report 2022



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Staplehurst Scout Group

ANNUAL GENERAL REPORT 2022

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1. Minutes of AGM 2021

Staplehurst Scout Group Annual General Meeting 30th June 2021 8pm Via Zoom

In the presence of:

Bill Best	Chair
Frances Best	GSL
Mark Best	Treasurer
Adam Best	Eagle Cub Leader
Martin Ralph	Scout Leader & Explorer Leader
Melanie Byhurst	Secretary
Alex Lawrence	Beaver Scout Leader
Lindsay Oakes	Beaver Scout Leader
Mark Lawrence	District Commissioner
Cath Mills	Parent Representative

And with apologies from:

None received

Key Business

1. Welcome and introduction from the chair apologies received

Bill Best opened the meeting and welcomed everyone.

2. Acceptance of minutes of previous AGM (2020)

Bill asked the meeting if anyone had any comments, proposed changes or additions for the minutes from last year, no one had any. Everyone at the meeting approved the minutes from last year.

3. Receive & adopt the Financial statements for the 2021 financial year

Bill ran through the accounts briefly with the meeting. The group has been low on income from subs and fundraising over the last year due to the pandemic. There have still been fixed costs to pay of £7,296, however these are down from the year before due to no meetings/outings/ camps etc taking place.

A total of £12,955 has been spent on the refurbishment of the toilets and installing a disabled toilet. Fundraising took place prior to the work being undertaken which has covered the costs.

Due to Staplehurst Scout Group having their own Scout Centre they have been able to apply for rate support grants during the pandemic, these grants have totalled £25,335. The group has ended the financial year in a healthy cash position due to grants. At the last Exec meeting it was agreed some of this money would be spent on renewing equipment for camps and at the Scout Centre itself for meetings. Also, money would be put towards subsidizing the cost of camps and outings for parents.

Bill asked the meeting if anyone had any questions on the accounts, none were raised and the accounts were approved.

4. Receive and adopt the Annual Report for the 2021 financial year

Bill briefly ran through the content of the annual report and everyone at the meeting agreed they were in favour of approving the annual report.

5. Elections and appointments

Bill explained to the meeting that we now need to elect and appoint people for the various roles in Staplehurst Scout Group.

6. Approval of the Group Scout Leaders nomination for Chair

Frances, as GSL, nominated Bill Best as Chair for the coming year and he agreed to stand again.

7. Election of Group Treasurer

Bill informed the meeting Mark Best has agreed to stand again for the coming year and thanked him for all his hard work over the last year.

Mark was elected unchallenged by the meeting.

8. Election of Group Secretary

Bill informed the group that Mel Byhurst has agreed to stand again this year as Secretary and thanked her for all her work over the last year.

Mel was elected unchallenged by the meeting.

9. Election of Group Trustees

Bill explained the trustees for the coming year will be as follows;
Mel Byhurst Secretary, Mark Best Treasurer, Alex Lawrence Beaver Leader, Adam Best Cub Leader, Bill Best Chairman and Martin Ralph Scout Leader.

The above trustees were elected unchallenged by the meeting.

10. Appointment of Independent Examiner for 2021/2022

Bill informed the meeting the groups existing independent examiner, Karen Sheppard, has agreed to stand again for another year and was elected unchallenged by the meeting.

11. Presentation of awards

Mark Lawrence informed the meeting he had the following awards to present;

Wood Badge for Frances Best as GSL.

Wood Badges for the following Beaver Leaders; Lindsay Oakes, Jon Rootes and Tamar Barkess.

Mark commented he is very happy with Staplehurst as a group, the group is a very active group.

11. Any Other Business

Alex will be handing over the main leadership of the Beavers to Lindsay at the end of the summer term. Alex is off to university in September and Lindsay has kindly agreed to take over his role.

Bill passed his thanks to Alex for all of his hard work while at Beavers, he has built the colony up and supported the beaver leaders. Bill also thanked Lindsay for taking over the role.

Meeting Closed at 8.22pm

Signed: _____

William Best
Chair, Staplehurst Scout Group.

2. Who's who in Staplehurst Scouts

Group Board of Trustees (2022)

Ex-Officio Members:

Chair	-	Bill Best	-	Trustee
Vice-Chair	-	vacancy		
Treasurer	-	Mark Best	-	Trustee
Secretary	-	Mel Byhurst	-	Trustee
Group Scout Leader	-	Frances Best	-	Trustee
Beaver Scout Leader	-	Lindsay Oakes	-	Trustee
Cub Scout Leader	-	Adam Best	-	Trustee
Scout Leader	-	Martin Ralph	-	Trustee

Elected (non Ex-Officio) Members:

Parent Representative & Beaver Adult Helper		Emma Hanson
Parent Representative	-	Cathy Mills
Quartermaster	-	Geoff Smith

Bankers:	-	Lloyds Bank
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Group Leadership Team (up to period March 2022)

Beavers:

Beaver Scout Leader	-	Lindsay Oakes
Assistant Beaver Scout Leader	-	Jonathan Rootes
Assistant Beaver Scout Leader	-	Mandy Hallett

Cubs:

Cub Scout Leader	-	Adam Best
Assistant Cub Scout Leader	-	Vanessa Johnson
Assistant Cub Scout Leader	-	Frances Best
Assistant Cub Scout Leader	-	Edwin Burnham

Scouts:

Scout Leader	-	Martin Ralph
Assistant Scout Leader	-	Mark Jeffery

We always have room for new leaders and Helpers – come and join us.

You don't have to know anything about Scouting except how to be adventurous.

[Come join us!](#)

Why not try our 4-week challenge?

3. From the Chair

Welcome to our 2022 Annual General Meeting and I hope this report will be useful to you and will give you some insight into the full scope of the work that the Group does and give you an understanding into the many things that have to go on every day of the week in the background to provide Scouting for your young person at their weekly meeting. I'm sure you'll agree with me that it is a lot, and I must thank each and every volunteer, be they a uniformed leader, helper, trustee or supporter of the Group, for the huge effort and time they give so freely to the Group and Scouting for your young person's benefit (and their immense fun...otherwise they - we - wouldn't do it!).

A recurring theme of my time in the Chair at the Scout Group has undoubtedly been the struggle to recruit new adult leaders and helpers to come along and keep the Group active and vibrant. It is fair to say that we are really down to the bare bones in terms of adult leaders and helpers for our Scout troop. We desperately need new people to come and help us. If you would like to help, however part time and however suits you best, please do get in touch.

Our finances are healthy and our reserves above our target. You can see a full rundown of our finances later in this report. Having completed a refurbishment of the toilets our attention now turns to modernizing and improving our kitchen. We also want to make much better use of the external space we have and tidy this up and put the garden to better use.

One of the aspects I try and achieve for the Scout Group is to make us visible in the community and to not only feel part of it but to actively support events and activities in the village and also raise funds for other worthy causes. Our Christmas post proceeds went to the Maidstone and Tunbridge Wells NHS Charity again this year.

I'm also very proud that we have been able to help other voluntary organisations during the year when needed. We hosted the Guides for a week when Headcorn Road was shut which was a real pleasure. We also hosted the Men's Shed whilst the new Youth Centre was being prepared and on that subject good luck to the new Youth Centre and well done to the Parish Council for making this happen.

Finally, it is a great feeling to be back to a fully active scouting program across all our groups and we have lots of events and activities planned for the coming period and I'm sure all our Beavers, Cubs and Scouts are in for a lot of fun.

Bill Best
Chair, Staplehurst Scout Group

4. Group Scout Leader Report

Wow, another year is flying by, and with any year, this year has brought us new challenges, returning to a Scouting life post Covid.

During the Covid restrictions we still took on members to all sections who have not yet experienced a normal way of scouting, and those already in our sections missed out of scouting first & lasts, their first such as camps.

We now have the opportunity of teaching new skills to all our members, and this is a challenge that we as leaders enjoy.

Our plan in the Scout Group is to continue to grow Scouting in Staplehurst, and we hope to be able to start a Squirrel drey in September for Children aged 4 to 5 years which will enable more children to get a taste for Scouting.

As with any volunteer run organisation we are always on the lookout for adult helpers. There are many ways for adults to get involved in Scouting, flexibility is key to recruiting volunteers and the more helpers each section has, the easier it becomes to work on a rota basis meaning no one is having to commit to having to come to meetings every week.

By growing the Group, we can continue on to next year where the group will be celebrating its 80th Anniversary.

In the next section of this report, you can read more about volunteering, and I hope this will grab your interest. If it does, feel free to get in touch.

Frances Best
Group Scout Leader
1st Staplehurst Scout Group
gsl@staplehurstscouts.org.uk

5. Volunteering

Volunteering for Scouting is easier than you think and one of the most fun, rewarding and positive things you can ever do. **You can give as much or as little time you like. Whether you can spare an hour a month or a day a year, we will match opportunities that fit your skills and time available. We have opportunities both behind the scenes and working with young people in uniform.**

With full support and training, you can experience the fun, friendship and adventure of Scouting for yourself, all on a flexible basis. You do not need any previous Scout experience and we welcome everyone, both male and female and with no upper age limit. You do not even have to camp if you do not want to! So, if you would like to have fun and make friends, earn professional qualifications and make a real difference to the lives of young people please read on.

Join the Scouting Adventure in Staplehurst

Scouting offers the chance to build on personal skills, such as teamwork, confidence and leadership, as well as gaining externally recognised skills, all whilst having a brilliant time.

The majority of our volunteers believe that the skills and the experiences they have gained through Scouting have been of relevance to their working or personal lives, so come and volunteer with us and make a positive impact on your community!

To get started with your adventure, take a look at our vacancies and see which areas interest you – feel free to get in touch if you have any questions, or would like to have an informal chat about where you could fit into the fun and adventure. gsl@staplehurstscouts.org.uk

Assistant Section Leaders

Beavers: (5.75 Years – 8 Years Old). Cubs: (8 Years- 10.5 Years Old). Scouts: (10.5 Years – 14 Years)

Are you good at being supportive? Can you motivate and inspire?

Then we are looking to fill positions across our sections as an Assistant Section Leader. You will help the section leader with the running of the section. Splitting tasks up between you, e.g. sorting out trips, talking to parents and making sure other leaders know what they are doing. Some of your main responsibilities are outlined below:

Main Responsibilities:

- Support the delivery of a safe, exciting and stimulating balanced programme for the section taking into account the needs, interests and abilities of the young people.
- Support the safe delivery of the programme in accordance with the Policy, Organisation and Rules of the Scout Association.
- Ensuring that every young person in the section has the opportunity to attend at least one Nights away experience each year.
- Actively support and promote the achievement of badges and awards, in particular the Chief Scouts Award.
- Actively work with other adults in the group to support and promote group or multi-section activities and events.
- Agree how you can support the section leader to ensure regular opportunities are provided for young to express their views on the programme and running of the section and that they are taken into account.
- Actively support the section leaders to promote the moving on from section to section.

Operation of the Section:

- Work with the group scout leader and group executive committee and others to support recruitment and inducting appropriate section leaders, assistant leaders and section assistants.
- Regularly review the operation of the section.
- Make and maintain good relationships with parents/carers of the young people. (This may include running a parent rota or inviting parents to support camps or other residential experiences).

Before you commit to anything we will always sit down with anyone and go through the role with you!

Quartermaster

Our Current Quartermaster is stepping down this year and we are looking for someone to carry on the good work Geoff has done for our Group

About the opportunity

Can't help coiling a loose rope when you see one? Do you always insist on packing away a tent the right way? If so, we need your help!

Staplehurst Scout Group are looking for a positive, practical person to be our Group Quartermaster to maintain our equipment, meeting place and look after our stores. You'll join a friendly team committed to helping change the lives of young people.

No specific time commitment is required and the role is flexible enough to fit around you. We'll provide full support and training, a sociable network, plus it all looks good on your CV.

Scouting offers fun, friendship and life changing adventure to over 450,000 young people across the UK. But this is only made possible by talented teams of local volunteers like you.

What are we looking for?

The Quartermaster is responsible for looking after the stores and equipment that we keep in the Scout Centre and use for many of our outdoor activities. Specific responsibilities include:

- Keeping the stores tidy and safe
- Making sure kit is available for camps
- Assisting in the picking and preparation of kit before a camp
- Checking all kit is clean and in good working order when returned from a camp
- Arranging for the repair or replacement of any kit as required
- Ordering new kit as and when required

Practical Considerations

You can find more information out about The Scouts Association at <http://scouts.org.uk/home>

Parent Representative

Parent Reps sit on the Scout groups Executive committee to conform with the Scout Association rules. They are here to raise any issues you may have with your child's section, or to liaise with if you have any great fund-raising ideas or wish to help out at an event or activity. We are currently looking for parent rep for Cubs within the Group. [Get in touch](mailto:gsl@staplehurstscouts.org.uk) to find out more!
gsl@staplehurstscouts.org.uk

6. From the Scouts



**STAPLEHURST
SCOUTS**

Since our last update, we have slowly managed to return to regular, in person Scout meetings. Thank goodness. It's just not the same meeting on Zoom.

We managed to get over to Angley Woods to complete a short hike out to our regular assault course route over the stream with only a couple of Scouts getting wet feet!

We dug fire pits at the Scout hut on a couple of occasions, teaching the Scouts how to do this properly and managing to cook hot dogs & pancakes with a great deal of success. Cooking skills were also evident when we cooked a Christmas dinner, but in miniature, using partridges & mini vegetables. It was well cooked & delicious.

The Annual Christmas post followed, with the usual amazing help of our postmistresses Pat & Beryl, and we even had a pink haired Widow Twankey join us! This year our efforts raised £460 for the Maidstone and Tunbridge Wells Trust charity.

The Leaders took time out to renew their First Aid training, with a reminder how to perform CPR & how to use a defibrillator being the main elements, giving us the confidence that we know what to do in an emergency, while hoping that we never have to use our training for real.



We had a demonstration of thermite conducted by Edwin, which was amazing, made fireworks & renewed the flags at the Chickenden War Memorial.

A large number of us were involved in the Village Clean-up, collecting large sackfuls of litter along the Marden Road & the Jubilee Field.

We got involved in a project in partnership with The University of Creative Arts in Canterbury, making bespoke birdhouses, birdfeeders & birdbaths that were both unique & impressive looking. They will be located around the village, including at the Nature Reserve, Primary School & Poyntell Pond and we note that some have already been inhabited!

We have completed the obligatory knot tying activities, with some Scouts now able to tie knots behind their backs or with their eyes closed. You never know when you'll need to do this!

With the Cardboard Box Sleepover now completed, we practiced putting up Patrol tents in anticipation of our Summer camp which will be alongside the Cubs. This will be the first camp since Covid & we can't wait.

Thanks for all the help of our Assistant Leaders, the Chairman, the Executive Committee, our Group Scout Leader &, of course, the parents for lending us your young people & allowing us to have so much fun with them. You should all be proud of them.

Martin Ralph

Scout Leader

7. From the Cubs



As always, I would firstly like to say a big thanks to all the Cubs, parents and the Leaders for all their support and hard work over the past year. Over the last year we have said farewell to our older Cubs, some who have joined Scouts and some who have left Scouting. We have also welcomed new members into the pack, some from Beavers and some new into Scouting.

Thankfully we have not had to deal with any more Zoom digital meetings and have had a full and varied programme that has seen the Cubs complete some more badge work, including their Navigators, Entertainers and Animal Carers badges. As usual we have set the Cubs personal challenges both at Cubs and at home which always goes down well with everyone.

We took part in a scavenger hunt, disc golf, quizzes, water fight and our annual walk around Angley Woods before we finished up for the summer holidays last year. And when we returned in September, we made use of the good weather and light before the longer nights kicked in, going on a walk and doing some outdoor cooking.



Back in our HQ for the colder months, we had a go at chalk mazes, flag making, and some Thanksgiving themed tag games as well as the Cubs' favourite game, Submarines. And we took part in Remembrance Parade in the village, marching from the Village Centre up to All Saint's Church.

We've had a go at some Chinese symbols and some poetry for Chinese New Year and Burn's Night and taken part in Random Acts of Kindness Day, as well as making some pancakes and some soda bread for 2

of the Patron Saint's Day and some gift making for Mother's Day.

Our plans for a regular week-long camp for last year were scuppered so we had a small weekend camp at our Scout HQ which was just as fun - until the rain came! This year we are heading back to Meopham for our camp, and we plan to do a number of different activities to fill the week. All the Leaders are really looking forward to camp again!

We offer Scouting to young people aged between 8-10.5 years, for more information please contact eaglecubs@staplehurstscouts.or.uk

Adam

Akela, Eagle Cubs

8. From the Beavers



What have the Beavers been up to over the past year?



Covid will not stop us! At the start of last year, we had to have our meetings via zoom – did this stop us having fun? NO!! We played lots of fun games and quizzes, cooking pizza and muffins in a mug night, and had a wonderful Zoom meeting with Kent Police! We managed to have an end of year party - Pirate themed! Fun, games, new challenges and lots of laughter! We said Goodbye and Good Luck to Alex our Leader and said a big Hello to our new Section Leader Lindsay!

September through to December was jammed packed with fun activities and lots of new challenges – games night, Sports day activities, experiments night just to name a few. We met a lovely assistance dog when we covered over 3 weeks learning about different disabilities, the challenges people face and we took part in an indoor obstacle course - BLINDFOLDED!

Finally, we were able to take part in the Remembrance Sunday Parade. This was the first time we had been able to take part due to Covid restrictions so for most this was their first time stepping in a church. The Beavers were Amazing!

To end the year, we had our first Beaver Carol Service – Due to Covid, we were not able to make it to church for

this but as we say, COVID will not stop us, so plan B and thinking outside of the box, we had a wonderful Carol service outside on the school playground surrounded by Christmas lights and candles. We sang carols, read out our own reflections and prayers and each Beaver took part in reading a lovely Christmas story. It was wonderful to have the parents with us.

After Christmas we welcomed some new Beavers, went to Headcorn fire station to learn how they help our community, had a trip to Buttercups Goat Sanctuary and Staplehurst's Community Kitchen and donated lots of food!

We have covered many badges including the Explore badge, Personal Challenge badge, working on our Teamwork Skills and we had fun exploring all things Space!

In April the Beavers had their first ever indoor Sleep Over! This was Space themed. We had a planet hunt outside, played HOT MOON, make flying rockets and alien Spaceships and ended the evening roasting marshmallows and watching a movie!



In the morning was St. Georges day. We renewed our Beaver promise and made shields.
Upcoming Beaver news:

- We are working alongside Greener Staplehurst gardening group for our Community Impact badge. We have already helped to plant 50 plants and helped with lots of weeding!
- We will be taking the Beavers to Mote Park Water Sports Centre in July!
- After the summer holidays we have a lady visiting us from RNLI!
- September we will be taking the Beavers on our first Every Staplehurst Beaver Camping trip!
- Porch light sleep over in October
- Trip to Chatham Dockyards

9. Awards achieved by the Staplehurst Scout Group in 2021

On the 13th November at the Weald District awards ceremony, post Covid restrictions we were at last able to receive the following distinctions:

Edwin Burnham	Chief Scouts 5-year service award
Mark Jeffrey	Chief Scouts 10-year service award
Lindsay Oakes	Wood badge – completion of adult training
Jon Rootes	Wood badge – completion of adult training

Congratulations to all

10.

Scouting is not just about badges.

Many people think that that is all we do in Scouting with the occasional DIB, DIB, DIB thrown in.

Scouting has and continues to change; the movement is now youth led with our members having greater input into their scouting journey and are involved in planning our weekly meetings at Cubs.

Every activity we do at Cubs is a teaching opportunity, something new for the Cubs who have just joined our pack and refreshing or building on a background knowledge already learnt by doing the activity or similar before.

In Eagle Cubs we like to embrace the nicer weather that Spring & Summer brings us and take as many opportunities as we can to get outside such as cooking on a fire, playing soggy rounders on a hot day, to exploring the beautiful countryside we have on our doorstep by going on a hike.

A lot of the activities we do in some part go towards badge work, but with some badges taking a couple of meetings to earn and to the other extremes of the whole length of time they are a Cub to earn it can seem like the members are not gaining badges every time we meet.

We think in Cubs it is important to keep our meetings varied to keep the attention of our members and we try to include all the suggestions the Cubs make in our meeting, although as we tell the Cubs we can't play Submarines every week.

There are some badges that we just simply can't do in our Cub meetings, but Cubs are welcome to do these at home, all we ask is for a little evidence of the badge criteria being met either by a written note from Cub, parent or coach, Photo's or certificates. A great example is the Cyclist activity badge If you've gained Bikeability Level 2, you automatically get this badge.

<https://www.scouts.org.uk/cubs/activity-badges/>

<https://www.scouts.org.uk/>

11. GOVERNANCE, OBJECTIVES, ACTIVITIES and ACHIEVEMENTS

The 1st Staplehurst Scout Group is managed entirely by volunteers. The Group is governed by an Executive Committee made up of uniformed leaders and executive officers. Uniformed leaders run the sections and organise the activities and programs. The Executive Committee are responsible for the management and administration of the Group, its assets, finances and resources.

Staplehurst Scout Group is a registered charity and the Executive Committee form the Trustees who assume fiduciary responsibility. Our registered charity number is 308225.

11.1 Administrative Information

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

11.2 Structure, Governance & Management

The Group is managed by the Executive Committee, the members of which are the 'Charity Trustees' of the Staplehurst Scout Group which is an educational charity. The full list of Trustees is contained on page 7. As charity trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Executive Committee consists of 3 independent representatives, Chair, Treasure, and Secretary together with the Group Scout Leader, individual Section Leaders and parent's representation and

meets each seasonal academic term (3 times per year).

This Executive Committee supports the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- ✿ The maintenance of Group property;
- ✿ The raising of funds and the administration of Group finance;
- ✿ The insurance of persons, property and equipment;
- ✿ Group public occasions;
- ✿ Assisting in the recruitment of leaders and other adult support;
- ✿ Appointing any sub-Boards that may be required;
- ✿ Appointing Group Administrators and Advisors other than those who are elected.

11.3 Risk and InternalControl

The Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. In the advent that the Scout Centre becomes unusable for a period of time, the Group would request the use of buildings, property and equipment from neighbouring organisations such as the Village Centre, the Guides and the Village Youth Centre. Similar reciprocal informal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group, through the capitation fees, contributes to the Scout Associations national accident insurance policy. RiskAssessments are undertaken before all activities by the section leaders.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions, donations, and fundraising, supplemented by Gift Aid revenues. The Group is not in receipt of any permanent grants or subsidies from external sources but seeks grants and donations for specific projects on a case-by-case basis. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Executive Committee could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently, should the need arise. Despite a reduction in subscriptions in the past period due to a fall off of numbers in attendees at meetings due to covid prevention rules, the Executive Committee has decided to keep subscriptions at the same level for the coming year. The Executive has also introducing a debit/credit payment method to help parents and guardians keep their subscriptions up to date.

Reduction or loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole, then there would have to be a contraction or consolidation of sections. Additional assistance will be sought from the Scout District Commissioners.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 16. Both boys and girls are welcome to join all sections. If there was a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation

or closure of a section. In the worst-case scenario, the complete closure of the Group.

Financial controls. The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include two signatories on all accounts as well as close monitoring by the Group Treasurer and in turn the Executive Committee of all income and expenditure. The Executive Committee oversees the Group's financial rules and delegation of expenditure, which require any purchase over £50 to come to the Executive Committee for approval.

11.4 Objectives and Activities

The objectives of the Group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social, and spiritual potential, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Volunteers within the Group give up their own time, freely, to undertake the required training of the Scout Association to ensure Scouting activities are run in accordance with the Policy, Organisation and Rules of the Association and remain safe and fun.

11.5 Other Information

There is always works required for the upkeep and renovation of the external fixtures and fittings, landscaping the external grounds so that better use of this can be made and to create a nature garden. The Executive Committee Trustees will also be considering other internal works to make better use of the space we have available in the Centre and increase the building's capabilities and usefulness to the Group, the District and the wider community. This will include a refit of the kitchen using unspent money raised for the new toilets.

The Group has been beneficiaries of Government rate support grants for voluntary organisations during lockdown periods and times of restricted activities, during which subs were reduced or not collected. More details on this is contained in the Finance section of this report.

Attracting new leaders and helpers remains the biggest risk to the Group's sustainability. To try and incentivize new people to come forward we have put in place a scheme whereby any leaders/appointment holders who have children in the Group would receive a discount on subs for their children as a thank you for their hard work.

11.6 Achievements and Performance

Our three sections have completed very active programs for the past year which you can read more about in this report.

11.7 Scouts in the Community

During the last year, the Scout Group has not been able to be as involved as normally are in activities supporting community events in the village. We did however, manage to undertake our annual

Christmas Post service and raised £459 for the Maidstone and Tunbridge Wells Charitable trust which uses the money it raises to provide equipment for patients, particularly children. We have also hosted meetings for other local voluntary organisations when they have been unable to use their own facility.

12. Financial Review

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group should income and fundraising activities fall short. The Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs of approximately £15,000.

See the next section for details of the Group Accounts.

The Group has maintained a higher-than-normal reserve because of the aged nature of the internal and external fabric of the HQ. Improved accessibility and essential repairs have continued to be a top priority.

Our financial statements and accounts have been produced on a receipts and payments basis in accordance with the guidance from both The Scout Association and the Charity Commission.

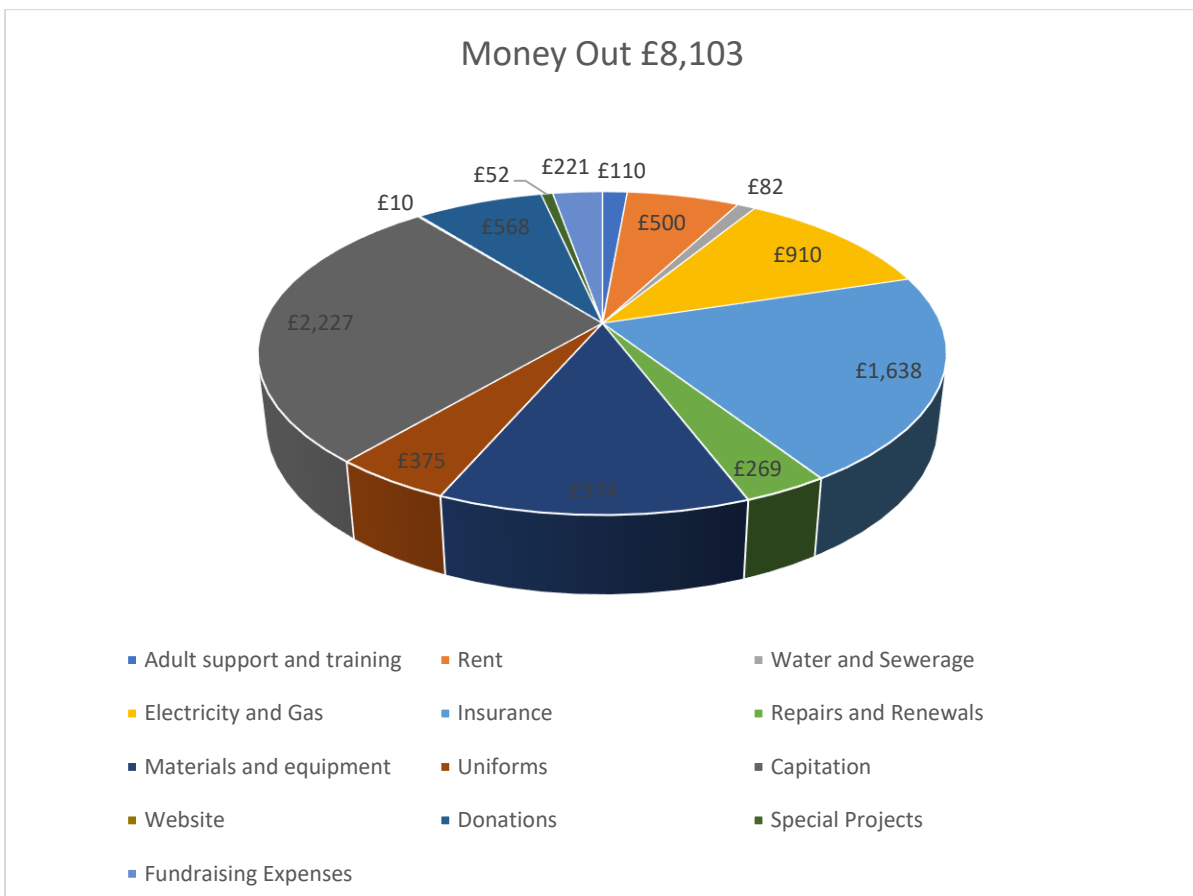
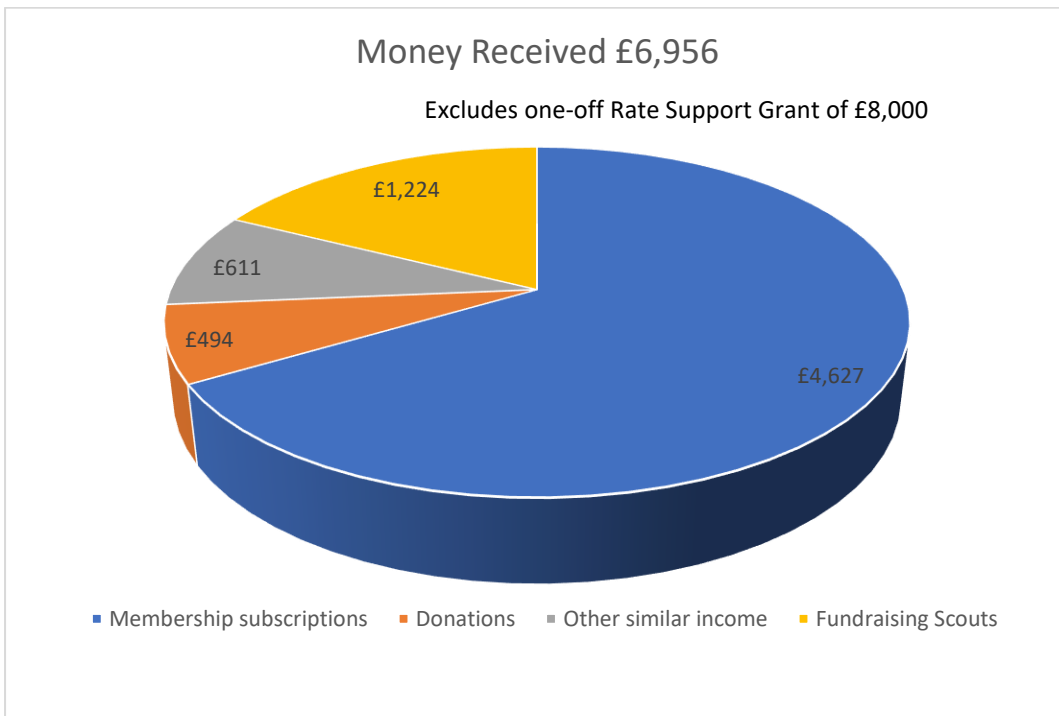
In Summary

Our income for the year to March 31st 2021 amounted to £6,956.21 (£2,042 in 2021) before the exceptional items of £8,000 in rate support grants under the Coronavirus financial aid schemes initiated by the Government.

Our expenditure was £8,107.03 (£7,296 in 2021). Extra energy and insurance costs have led to this increase.

Our cash reserves at the end of the reporting period stand at £42,744.50 (£35,782.46 in 2021). This includes rate support grants of £8,000 received in the period. We still have some £,5000 remaining from previous fund raising which is ringfenced to complete kitchen and garden improvements at the facility.

Where our money comes from and where it goes. This excludes special projects.



13. Receipts and Payments Statement of Accounts

Staplehurst Scout Group Receipts and Payments Statement of Accounts

For the year from	01 April 2021	To	31 March 2022
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Receipts and payments	2021/22	2020/21
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	4,627.00	1,254.50
Less: Membership subscriptions paid on (National/County/Area/District)	-	-
Net membership subscriptions retained	4,627.00	1,254.50
Donations	494.35	27.72
Camp Contributions	-	-
Special Projects	-	5,100.00
Legacies	-	-
Gift Aid	-	-
Other similar income	610.50	200.16
Sub total	5,731.85	6,582.38
Grants		
Maintenance grant	-	-
Other grants	8,000.00	19,431.00
Sub total	8,000.00	19,431.00
Fundraising (gross)		
Jumble Sales	465.75	-
Scouts Xmas post	483.51	560.00
Picnic in the park and Cake sale		

		140.00		-
Fun Run		135.10		-
Sub total		1,224.36		560.00
Investment income				
Bank interest		-		-
Building Society interest		-		-
The Scout Association Short Term Investment Service		-		-
Property Rent income		-		-
Other investment income		-		-
Sub total		-		-
Total Gross Income		14,956.21		26,573.38
Asset and investment sales, etc.		-		-
Total receipts		14,956.21		26,573.38
Staplehurst Scout Group				
Receipts and Payments Account				
		Year start date		Year end date
	For the year from	01/04/2021	T o	31/03/2022
Receipts and payments				
		2021/22		2020/21
		Unrestricted funds		Unrestricted funds
		£		£
Payments				
Charitable Payments				
Youth programme and activities		168.00		-
Adult support and training		110.00		216.20

Rent		500.00		500.00
Water and Sewerage		81.75		192.29
Electricity and Gas		909.87		707.85
Insurance		1,638.14		1,540.00
Repairs and Renewals		269.53		77.28
Materials and equipment		974.24		739.77
Printing and photocopying		-		-
Contribution to camp costs		-		-
Uniforms		375.92		306.44
AGM and trustee expenses		-		-
Capitation		2,227.50		2,250.00
Website		9.59		9.59
Sub refund		-		37.50
Donations		568.51		719.98
Special Projects		52.40		12,955.38
Sub total		7,885.45		20,252.28
Fundraising expenses				
Fun run		221.58		
Porchlight Money to district		-		-
Carnival		-		-
Other fundraising costs		-		-
Sub total		221.58		-
Total Gross Expenditure		8,107.03		20,252.28
Asset and investment purchases, etc.		-		-
Total payments		8,107.03		20,252.28

Net of receipts/(payments)		6,849.18	6,321.10
Cash funds last year end		-	-
Cash funds this year end		6,849.18	6,321.10
Statement of assets and liabilities at the end of the year			
		31/03/2022	31/03/2021
		Unrestricted funds	Unrestricted funds
		£	£
Cash funds			
Bank current account		42,714.50	35,752.46
Bank deposit account		-	-
Building society account		-	-
The Scout Association Short Term Investment Service		-	-
Cash/Floats		30.00	30.00
Total cash funds		42,744.50	35,782.46
Other monetary assets			
Tax claim		-	-
Debts due from the County/Area/District/Group		22.50	25.00
Insurance claim		-	-
Sub total		22.50	25.00
Investment assets			
Investment property - detail		-	-
Quoted investments		-	-
Other investments - detail		-	-
Sub total		-	-
Non monetary assets for charity's own use			
Badge stock		-	-
Shop stock			

		-		-
Other stock		-		-
Land and buildings		-		-
Motor vehicles		-		-
Scouting equipment, furniture etc		-		-
Other		-		-
Sub total		-		-
Liabilities				
Accounts not yet paid		-		-
Expenses incurred but not invoiced		112.86		8.25
Subscriptions not yet paid		-		-
Loan - detail		-		-
Other liabilities		-		-
Sub total		112.86		8.25
Contingent liabilities and future obligations				
The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 18th May 2022 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by				
Signature		Print Name		
		William Best		
		Mark Best		

14. Scrutineer's Report to the Trustees

Scrutineer's Report to the Trustees of the 1st Staplehurst SCOUT GROUP

I report on the accounts of the Group/District for the year ended 31st March 2022

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name:Karen Shepphard.....

Address:89 Bathurst Road.....

.....Staplehurst.....

.....Kent TN12 0LH.....

Date:

LT700005



chair@staplehurstscouts.org.uk

www.staplehurstscouts.org.uk

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